Board of Directors Meeting
Monday November 3rd, 2025
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Peter Swanson, John Tunnicliffe, Kristin Burdick, Tom Griggs, Jeff Damren, Doug Calvey, Erika Dade, Guy Collins, Kathy Harvard, Dan Ruml, Fern Munroe, Dylan Mroszczyk-McDonald

Absent: Andre Sole, Debra Fine

By Zoom: Elizabeth Glenshaw, Roelof Versteeg

Guest In Person: Rowan Carroll (minutes), Chuck Nagle

Erika called the meeting to order 5.45pm

Jeff - moved to approve October minutes as amended
Tom - seconded approving October minutes as amended
Unanimously approved

Agenda:

Executive Session - Erika
5.46 Executive Session - guests Chuck and Rowan invited by Erika in addition to Board
6.04 ceased Executive Session

ED Report - Chuck

Request for Resilient repair/refurbish - painting the hull, replacing shoes, riggers and oarlocks which will be $5000 in addition to the work that was approved last month.
Defiant needs a new bow, it will cost around $1200, Chuck is doing an insurance claim on this. The total amount to repair both Defiant and Resilient will be around $12,000. This will not be completed until 2026 so will be considered in the 2026 budget.

Should we allocate an annual percentage of the value of the fleet to go into repairs to keep our fleet in good working order? Suggestion for 5% of the value of the fleet to go into repair reserves in 2026 budget.

We ran 18 programs this year with a total of 192 days of rowing. Only 5 programs did not cover their cost. Chuck will discuss with Programming Committee raising the cost of some of the programs for 2026.

Work day to put the rest of the equipment away 11/10

Executive Director Quarterly Review - Tunni

Tunni presented the quarterly ED review, stored on the Drive if you would like to review. Overall the ED position has been a very positive addition to UVRF and we are very grateful to all he has done this year.

Proposed schedule of reviews - 3 quarterly reviews in May, August, November and one annual review in January.

Committee Reports - [updated committee structure]

- **Safety**
  - Erika spoke with Tom Rooks from USRowing to discuss the junior sculling policy, but was shut down on any changes. He suggested that Erika write the suggestions to the policy and submit it to USRowing safety committee.
  - Discussion to write a document on boat maintenance/boat etiquette for all members making sure that everyone has all information.
  - Safety committee will send out a communication to the listserv regarding cold water rowing and reminding everyone of our policies.
- **Governance** (10 min) - Guy
  - Slate for 2026: Dan Ruml is coming off the Board- thank you Dan for 15 years on the Board. Debra Fine if coming off the Board after one term, thank you Debra. Four current Board members are coming to the end of their terms and are standing again - Doug Calvey, Kathy Harvard, Peter Swanson and Elizabeth Glenshaw, thank you all. Three new members are standing for the Board in 2026 - Tim Williams, Kelly Shrike and Tom Puleo.
  - All current officers are standing for the same positions in 2026.
  - ByLaw Changes - proposed change to allow the Board members and Officers to be voted on in the same meeting. This will be voted on at the annual meeting. Proposed change to the Finance Committee to be the Finance and Investment Committee. There are other proposed typographical changes - eg changing “by phone” to “by email”.
  - Voting process

        - prepare info on proposed bylaws change, to be distributed with notice of annual meeting (change requires ⅔ of voters present at mtg, per ArtVII)
        - vote on slate and officers after bylaws result
            - ArtII Sect5 allows absentee voting by a member requesting an absentee ballot, if no one requests a ballot there will be no absentee voting. Kathy and Guy are putting together an absentee ballot in Google docs.
    - Committees - we do not have a fundraising committee. Fern will write an annual appeal email to send out.
    - **Facilities** (5 min) - Doug/Jeff/Peter The road needs grading and fill brought in. Erika will mention this to Rob Housman. Erika will also talk to Rob about getting the town to remove the trash dock parts that are stacked in the woods left over from the Chieftain. Can we look into adding some protection to the boat racks? Facilites Committee will research what surface might be appropriate. Martha Beattie reported to Dan that Dartmouth might be getting rid of some Stillwater launches and might donate them to UVRF.

6) **Annual Meeting** - Dec 7, Black Center 6-8pm (10 min) - Erika

- Agenda is on the Board Drive. There is a slide deck in the Drive to be completed, please do that before the December board meeting. Erika will put the slide show together - Chuck will email members to ask for photos.
- Awards - 5 awards Starzinger (someone who has gone over and aboard for the Club - please email Erika with suggestions), Oars on Fire - Peggy Saddler, Community Engagement - Margie Ellsberg, TSwaze Award - Susan Brighton, Volunteerism - Sara Hickox
- Food - order lasagnes and potluck for sides, salads, drinks and deserts - Fern has volunteered to order the food - Tunni will take an inventory of the plates/cutlery/glasses/napkins
- Communications to listserv - Chuck will send email to listserv to let them know plan for Annual Meeting and request photos
- Planning for Annual Meeting to be complete by Dec 1 Board Meeting

7) Learn to Scull Survey - Kristin

Kristin set up a google form to send to the 49 Learn to Scull participants - discussed additions to the questions. Kristin will make suggested changes and send out to the participants.

Motion to adjourn meeting - Guy

Seconded - Jeff

Meeting Adjourned 7.09pm