

Board of Directors Meeting
Monday, May 5th, 2025
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes - Amended 6/2/2025

Present: Peter Swanson, Jeff Damren, John Tunnicliffe, Kathy Harvard, Dylan Mroszczyk-McDonald, Dan Ruml, Kristin Burdick, Tom Griggs, Doug Calvey, Roelof Versteeg (6.39pm), Erika Dade (6.43pm)

Absent: Chuck Nagle, Andre Sole, Guy Collins, Debra Fine, Fern Munroe

By Zoom: Elizabeth Glenshaw

Guest In Person: Rowan Carroll (minutes)

Guest By Zoom: Linda Muri

Tunni called the meeting to order 5.49pm

Tunni - moved to approve April minutes as amended

Jeff - seconded approving April minutes as amended

Unanimously approved

Board Chair report on Exec Comm activities: (Tunni)

Executive Committee meeting minutes are available on the Google Drive Board docs.

Discussed comping Josh Lewis a membership in thanks for him storing the private sculling boats over the winter. Josh was appreciative but declined.

Decision was made that we are not going to require volunteer hours as part of any adult scholarships. In the past scholarships have been limited to 50% of the program participant is requesting scholarship for, moving forward we will not limit scholarship to

50%. The scholarship will be based on self reported need, we do not do any financial analysis but take any scholarship requests at their word.

Erika and Tunni meet weekly with Chuck (ED), weekly meeting reports are available on the Google Drive. Chuck's updates are also available on the Google Drive.

At the moment much of Chuck's time is spent doing the RegattaCentral behind the scenes work. He went slightly over 20 hours/week this month.

Chuck is looking for more coaches to offer additional sculling programs over the summer.

Discussion: (Tunni)

What needs Board approval versus a recommendation to the board. If there is a question about recommendation versus approval should it move to EC for discussion?

Elizabeth - We need Board approval to pay bills when they are over \$5000. Would it be possible to get EC approval to pay bills over \$5000 but up to \$10,000 when the bill is being paid from funds that are earmarked for that purchase. This came up because a request for a boat deposit of \$6000 to Vespoli came in. Because it is over the \$5000 limit we need to wait for the next Board meeting to approve it despite the funds being available and already earmarked for the purchase. If we had approval by EC we would be able to pay bills in a more timely manner.

Elizabeth made a motion to approve Vespoli bill of \$6000 to be paid from the junior reserve fund.

Doug seconded motion

Unanimously approved

Jeff made a motion to give Executive Committee ability to approve payment of bills up to \$10,000

Kathy seconded motion

Unanimously approved

Committee Reports: (Tunni)

Do you have a committee meeting schedule? Do you have a way of tracking your work? If you are taking minutes, or have another way of tracking, please store them in the Board Google Drive.

Safety Committee

Meets the second Tuesday of the month at 7.30pm.

Linda will check the Kippy Kits to make sure they are all complete.

ED sent out an email about what small boats are available to go on the water now with the current water temperature.

Communications and Outreach Committee

Elizabeth is checking whether there is a budget for marketing the club. Kathy is working on building ties to the greater community in addition to the internal community.

Five community events through the year:

End of junior season/masters/CReW potluck dinner and race.

National Learn to Row Day - Martha and Susan are running this

The Prouty

Row to End Alzheimer's

Annual Meeting

Kathy is working on an electronic calendar with all programming dates and community events. The committee is working on getting the scullers more involved, possibly through a more inclusive "smackdown" on Saturday mornings, and encouraging people who complete the Learn To Scull sessions to participate.

Facilities and Equipment Committee:

Added additional strips to the dock to make it less slippery.

Discussing larger boat repairs going to Vespoli.

Can we have a more systematic way to report damage to boats, or any repairs needed?

We have a reporting form on the website, let's advertise that it is there and a good way to report damage or repairs needed.

Finance Committee:

Meets the Monday before the monthly Board Meeting at 5pm.

Elizabeth will have a mid year financial report either June 1 or July 1 after the finance committee has reviewed it.

Personnel:

Erika and Tunni are looking after any personnel issues that might come up with regards to the Executive Director

Erika and Chuck are looking after any personnel issues that might come up with any of the coaches or coxes

Other business:

Dylan will work with Chuck to get dock monitors scheduled for the summer.

Motion to adjourn - Jeff

Seconded - Tunni

Meeting Adjourned 6.46pm