

UVRF Board of Directors Meeting
Monday, July 7th, 2025
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Peter Swanson, Jeff Damren, John Tunnicliffe, Dan Ruml, Doug Calvey, Erika Dade, Guy Collins, Dylan Mroszczyk-McDonald, Kristin Burdick, Tom Griggs (minutes)

Absent: Kathy Harvard, Andre Sole, Roelof Versteeg

By Zoom: Chuck Nagle, Debra Fine, Elizabeth Glenshaw, Kristen (Fern) Munroe

Guest By Zoom: Linda Muri

Tunni called the meeting to order 5:47 pm

Doug - moved to approve June minutes

Kristin - seconded approving June minutes

Unanimously approved

Board Chair report on Exec Comm. activities: (Erika)

Chuck, Tunni, and Erika meet every Monday at 10 am at King Arthur Baking or by zoom - anyone is welcome to join them

- Dartmouth Safety & Security contacted UVRF regarding an incident they had to respond to at the Ledyard dock. It did not involve UVRF members. They reported having cut some zipties on some of the dock cubes. Dan has since gone down to replace them.
- On Saturday June 29, the RowNY camp at Dartmouth came up to Kendal and took out 18 singles, with prior approval from the Exec Comm. Martha oversaw the sculling with the RowNY coaches.
- Manchester, NH station WMUR News 9 attended a CReW practice and interviewed CReW members and coaches. The segment will air on their New Hampshire Chronicle on July 9, and be available to stream on July 10.
- The Dartmouth Rowing & Friends Team has raised \$607,971 in 2025 Prouty donations as of July 7 afternoon
- There is an upcoming quarterly review of our Executive Director; the Exec Comm invites questions and input from Bd members on the review process. Report will be shared at the next meeting

Executive Director Report: (Chuck)

All programs are active. Adult Learn to Scull and Adult Sweep each have 33 spots full, which is above breakeven. Dock monitor sign-ups are mostly complete for July but some still need to be

filled during the last week of July. Met with Deb Winslow to learn how to use QuickBooks for tracking data. Contacted NH Secretary of State to learn how to file the required 5 yr Nonprofit Report (in years ending 0 and 5). Erika mailed with a \$25 check dated 6/26/25.

Jeff asked whether juniors who were wait-listed in spring have been accommodated in youth programs. Chuck said everyone has found a spot.

Committee Reports: (Erika)

Governance: (Guy)

Committee has spent considerable time on updating language describing governance structure and has drafted 2025 Amended Bylaws. Martha, Erika, and Debra are other members. Some changes and clarifications have been made to bylaws. The most substantive include who/how minutes are taken. Changed budget to quarterly report by treas. Arctic. 5 Section 6. Two comms. are meant to be standing comms. Finance comm. is now called Finance and Endowment. Other is Safety Comm. Suggest that all elections occur at annual meeting; adds officers into slate.

Safety: (Linda) Meets by Zoom the first Tuesday of each month at 8:00 pm.

Discussed minors sculling on their own. The topic arose in a review of the UVRF Jr sculling policy vis-a-vis USRowing Safety Guidelines that say that 'Under no circumstances should athletes who are minors be unsupervised on the water, without a safety launch' (also says all individual scullers without supervision should carry a PFD in the boat).

We do not fall into the riskiest of venues; we don't have the motor traffic of places like the Charles River. Cambridge Boat Club is one of the only clubs on the Charles that does let minors row unsupervised; CRI does not.

SC posited that anyone 14 and up who has passed a swim test and a rigorous Captain's test should be able to go out unsupervised (perhaps we should review the CT and how to administer). The intent is to include any high school-age scullers, from age 14 up.

Currently 14- and 15-yr olds can only go out supervised by a parent if they remain in view of the parent. Only 16 and 17 year olds may row unsupervised if parents have submitted a Permission form. Language has been added to the policy in 2025 that they must wear a PFD belt or vest and stay between the Kendal dock and the Ompomp iron bridge upstream (~2miles); this needs to be communicated

Could add more guardrails for 14-15 y.o. : 1) can only go out when a dock monitor is present, 2) communicate and enforce wearing a PFD belt or vest (question arises how to ensure the cartridges are armed and functional), and 3) row only during a more specific 2-hr period during dock monitor duty.

SC also suggests using birth year rather than school year to categorize age, including minors, like USRowing does.

The Board needs to understand the liability regarding USRowing insurance coverage, and to decide the club's risk tolerance.

SC Chair shared contact info for Emily Goldsmith at USRowing and Christine Collins at CBC to seek clarification and discuss; P and VP will reach out to them.

A secondary question arose about what a dock monitor or club member should do if someone doesn't log back in. The SC will develop a protocol for BOD review/approval.

Finance: (Elizabeth)

No report. Andre asked to come off the committee due to moving away

Fundraising: (Erika)

Andre says he will prepare a report for the August mtg

Programming: (Martha)

No report

Find a Home update: (Roelof)

No report (Roelof absent)

Facilities: (Doug and Peter)

Doug and others removed trees and debris, painted pvc 2K finish-line pipe, and are setting an example of, and promoting, upkeep. This includes encouraging individuals to pull weeds in the gravel beds under the boat racks (pull 5 every row). We need a sign!

Committees/Membership: (Kathy)

No report.

Motion to adjourn - Jeff, seconded - Guy

Meeting adjourned 6:40 pm