Board of Directors Meeting
Monday December 1st, 2025
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Peter Swanson, John Tunnicliffe, Dan Ruml, Jeff Damren, Doug Calvey, Kathy Harvard, Guy Collins, Roelof Versteeg, Erika Dade

By Zoom: Elizabeth Glenshaw, Kristin Burdick, Fern Munroe

Absent: Andre Sole, Debra Fine, Dylan Mroszczyk-McDonald, Tom Griggs

Guest In Person: Rowan Carroll (minutes), Chuck Nagle

Erika called the meeting to order 5.47pm

Jeff - moved to approve November minutes
Guy - seconded approving November minutes
Unanimously approved

ED Report: (Chuck)

All equipment at Kendal Riverfront Park has been moved to winter storage at Brooks Boathouse, Josh’s barn, or stored in the UVRF trailer.

2025 race fees are almost all collected, goal is to collect them before the end of the year.

Finance and 2026 Budget: (Elizabeth)

Proposed budget for 2026 was emailed to the Board for review.

Proposal to increase on water coaching pay from $70 to $75 or $80.
Proposal to adjust VEW coaching pay from $70 to $60 per session.

Chuck will investigate to find out what other New England clubs pay their coaches before making a decision.
Program fees will need to increase for 2026 to cover the proposed increase in coaching fees and to contribute towards ED position expense.

Maintenance and Repairs - there is a line item on the proposed budget for two boat repairs discussed last month, and repairs/improvements to KRP, are there any other big tickets items we can expect in maintenance and repairs? The proposal is to put $20,000 (approximately 5% of fleet value) into the budget for maintenance and repairs, and continue to do this annually to maintain the value of the fleet.

Motion to use the money in the maintenance and repair reserve to pay for boat repairs in 2026.
Guy proposed motion
Erika seconded motion
There will be two budget lines - one for equipment repair and one for facility repair.
The maintenance and repair reserve will be at zero, and any donations restricted to repair and maintenance will be put into this reserve. Future repair and maintenance funds will come from the general budget and not a restricted fund.

Fundraising - we need to develop a better fundraising committee - any volunteers?

Annual Appeal: (Tunni)

Fundraising email was sent out last week to over 600 people, including parents of the juniors. There have been 7 donations so far, we have received just under $7000. There will be a reminder to members at the annual meeting and Chuck will resend the email after the annual meeting.

Governance Committee: (Guy)

The slate of new Board members will be sent out tomorrow morning to the current club members. There will be the option for members to email in their vote, but the hope is that most people come in person. Anyone wanting to vote absentee will need to request the ballot from Chuck.

The bylaw revisions will be voted on at the annual meeting just prior to voting on the slate.

Tunni will collect names of all members at the meeting as they enter the room so that we know how many people are present and the results of each vote.

Annual Meeting: (Erika)

The room is available at 5.30pm on Sunday, the meeting starts at 6pm. Anyone who can come at 5.20pm to help set up please come early!

Food, paper plates, table covers, etc are all organised.
Erika will bring computer to play the slide deck that everyone is populating with their reports.
Chuck will send out a reminder email to membership tomorrow.

Any other business: (Erika)

Approved meeting schedule for 2026:
Jan 5
Feb 2
Mar 2
April 6
May 4
June 1
July 6
Aug 3
Aug 31 (September meeting)
Oct 5
Nov 2
Nov 30 (December meeting)

Dec 6 Annual Meeting

6.39 Executive Session
6.41 Executive Session ended

Motion to adjourn meeting - Jeff
Seconded - Doug
Meeting Adjourned 6.42pm