

Board of Directors Meeting
Monday, August 4th, 2025
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Peter Swanson, Jeff Damren, John Tunncliffe, Kathy Harvard, Dan Ruml, Doug Calvey, Roelof Versteeg, Erika Dade, Guy Collins, Kristin Burdick, Dylan Mroszczyk-McDonald, Fern Monroe, Chuck Nagle

Absent: Tom Griggs, Elizabeth Glenshaw

By Zoom: Debra Fine, Andre Sole

Guest In Person: Rowan Carroll (minutes), Coco Versteeg

Guest By Zoom: Linda Muri

Erika called the meeting to order 5.46pm

Tunni - moved to approve July minutes

Fern - seconded approving July minutes

Unanimously approved

Board Chair report on Exec Comm activities: (Tunni)

Board Comm and Executive Director mid year review. There is an evaluation process for the ED with quarterly and annual review metrics. This review is ongoing with weekly meetings with EC and ED.

The quarterly review metrics were attached to agenda.

Everyone who wanted to participate in a program was accommodated, there were no waitlists. There have been additional programs scheduled as needed.

Compliance and Safety - this is a top priority for UVRF. Through Chuck's leadership, working with the Board and the Safety Committee we have not had any safety incident reports. Contributing factors are increased communications using listserv and email, members report hazards, mentoring new rowers, instilling good safety habits. Complying with USRowing requirements is not always easy, it is not always clear what they are asking for, despite this we are working diligently to comply with their rules. Chuck is following up over the next few weeks to ensure that all members are complying with swim tests, safe sport, UVRF membership, etc.

Equipment and Fleet Maintenance - only one boat is out of commission at the moment, all other maintenance has been dealt with as issues arise. We need to tighten up how rowers report boat maintenance needed.

Community and Communication - good communications between Board and ED, and engagement with members creating a more inclusive environment. We have had excellent participation by members in Club events - including The Prouty, Coxswain Clinics, Learn To Row, club work days.

Additionally Chuck has been learning Regatta Central, setting up programs within RC, hiring coaches, set up UVRF trailer, coxing clinics, learn to row.

Setting up the ED position has been highly beneficial to the Club. Financially UVRF remains solvent. After the Fall racing season Chuck will look, with the Board, to long term planning.

Executive Director Report: (Chuck)

Learn to Scull programs - 18 sessions ran rather than the planned 10. These run at cost and do not make any revenue for UVRF. Maybe we need to raise the cost of LTS. The number of scullers who sign up for equipment use following LTS is currently only 4.

Adult Sculling will go ahead despite not being fully subscribed, this will be run at a slight loss.

Novice Sweep - 5 novice sweep rowers are participating in evening sweep

Masters competitive - had some fast and fun racing

Evening Dock monitors - August is full with volunteers

Morning Dock monitors - Graham has two more weeks, Ada is here until Sept 15th and will take Graham's mornings

Our 2025 revenue is just above 2024. There are 26 more participants this year than 2024.

Committee Reports: (Erika)

Safety Committee (Linda & Erika)

Safety Committee is meeting next week.

The biggest issue at the moment is the unsupervised minor sculling/rowing policy. The Safety Committee is in support of minors who have passed captain's tests and fulfilled all UVRF requirements, being able to row unsupervised, but USRowing said no. USRowing has not yet responded whether a parent can take out their own child without a coach present.

USRowing's policy is that under 18s can row if accompanied by a safety launch.

DRAFT Supervised Minor Sculling Policy Proposal attached to agenda.

Other rowing clubs that Erika has spoken to do allow unsupervised minors to scull. Erika has the waiver that other clubs require minors and parents to sign to allow unsupervised outings.

SECTION 1 - discussion on Section 1 - can we allow supervision from a rowing shell?

Currently USRowing says no minor can row unaccompanied by a safety launch. Linda is

waiting to hear from USRowing if a parent can take out a child in a double or in two singles.

SECTION 2 - The Board agreed with Section 2 of the proposed policy - adult chaperone supervision from a safety launch.

Erika proposes that we table Section 1 until we have more answers from USRowing. The Board has agreed to table this for now.

Erika proposes that EC, ED and Safety Committee continue to work on Section 2, work on the indemnification attestations, run everything by a lawyer and then get Board approval. Board agreed to this proposal.

Facilities: (Doug and Peter)

Cleaned up brush and repaired fence line.

Kendal residents have requested a rack for their kayaks. Doug and Jeff are looking into building a rack for kayaks owned by Kendal residents.

Communications/Membership: (Kathy)

Kendal dinner August 21st 5-7.30pm. Doug and Donna are bringing a grill and it will be pot luck sides. Kathy is requesting that as many Board members come as possible. Doug will pick up tables and chairs from CBLifestyles.

September 20th - Row to End Alzheimer's - mixed regatta with Dartmouth, UVRF and possibly a few other clubs.

Find a Home: (Roelof)

In theory we have ten more years of the lease with Kendal.

If anyone would like to join the Find a Home Committee talk to Roelof.

Roelof has written and will send out the history of the Norwich Land to the Board - the documents are stored on the shared drive.

Despite everyone's best efforts the Norwich land does not seem to be a viable option for a rowing club. Should we sell the land? Should we ask Cedar Circle if they want to purchase the land?

Kathy - Motion to approve Erica and Tunni investigating sale of the Norwich Land
Jeff - seconded motion
Unanimously approved

Fundraising: (Andre)

Proposal to invest in Greenlight - software to help with fundraising and database management

It would professionalize the fundraising.

Coordinate fundraising requests with Communication Committee, Newsletter, ED communications, Juniors, CReW, etc.

The cost is \$500 for a one year commitment.

At the moment we are not fundraising for a specific project, we need a 5 year plan for fundraising goals.

Roelof moved for UVRF to purchase Greenlight

Doug seconded purchase

Purchase unanimously approved

Motion to adjourn - Jeff

Seconded - Dylan

Meeting Adjourned 7.17pm