

Board of Directors Meeting
Monday, March 4th, 2024
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Peter Swanson, Kathy Harvard, Marcia Jacobs, Susan Brighton, Debbie Hannam, Roelof Verstig, Dan Ruml, Dylan Mroszczyk-McDonald

Regrets: Doug Calvey, Tom Griggs

By Zoom: Martha Beatie, Joe Paduda

Guest In Person: Rowan Carroll (minutes), Becky Luce, Kate Devine

Guest By Zoom: And Morse, Linda Muri, Carin Reynolds

Marcie called the meeting to order 5.45pm

Debbie - moved to approve February minutes

Kathy - seconded approving February minutes

Unanimously approved

COMMITTEE UPDATES:

PROGRAMMING (Martha)

Tanks are up and running.

Programming for 2024 is going to follow a similar day/time to the programs in 2023. The Programming Committee will send out a schedule as soon as the programming is complete. The programs are priced to break even. The goal is to have every program break even, if a program will not cover the costs there is a decision made by the Programming Committee as to whether it will run or not. In general we try not to cancel programs but if they are very under subscribed we will cancel them.

FACILITIES AND EQUIPMENT UPDATE (Peter)

Marine Patrol will do the launch inspections during the last week of April - we will need to arrange a work day which will be either April 13 or April 20 to get the launches to Kendal in advance of the inspection by Marine Patrol.

High Country Aluminum is planning to put docks in at Kendal sometime during the first two weeks of April, the date is dependent upon the ground being firm enough for the equipment. Peter will advise the Board when he hears a firm date.

Peter, Doug and Roelof will work out when the UVRF equipment needs to be moved from the Brooks Boathouse and the Barn and arrange a work day to move all equipment to Kendal. The Hanover High Crew workday is likely to be a week or so before the UVRF work day, their docks are likely to be installed before ours.

SECRETARY: (Susan)

Looking into a new method to store all of our finalised UVRF documents. There is an app called "File Cabinet" that is a free online storage system. Susan and Elizabeth are going to look at the security of the app and ownership of docs once they are stored there.

We would continue to work with Shared Drives as a collaborative workspace, the online storage would be the location that we store all finalised documents.

The benefit of this is that they cannot be accidentally deleted, as can happen on the shared drive, and they are easy to locate (the shared drive is very full and sometimes hard to locate documents).

VICE-PRESIDENT: (Kathy)

Kathy is creating a Membership Committee to increase ownership of the Club by the membership. We are working to improve the volunteerism within UVRF and to

increase member involvement and engagement. Ideas are to add a mentoring program for new members at UVRF, and to increase our community outreach.

The Membership Committee will reach out to the listserv to solicit members from the rowing community who are not already on the Board or part of a different committee.

Suggestion for each Board member to reach out to two members who they think would be a good addition to our volunteers to see if they would be willing to volunteer for any of the current committees.

FINANCE: (Elizabeth and Joe)

Elizabeth and Joe discussed the 2024 budget that was emailed to the Board earlier today. Martha supplied the numbers for the adult programs, Carin and Erika supplied the number for the junior programs. The budget was reviewed by the Financing Committee and they recommend that the Board approve this budget.

Joe made a motion to approve 2024 Budget as approved

Seconded by Debbie

Budget for 2024 unanimously approved

Proposal from Elizabeth to change the name of the Property Fund to Capital Reserve Fund

Debbie made a motion to change the name of the Property Fund to Capital Reserve Fund

Seconded by Joe

Name change of Property Fund to Capital Reserve Fund unanimously approved

Elizabeth proposes to create an Operating Reserve Fund

Debbie made a motion to create the Fund

Seconded by Roelof

Creation of Operating Reserve Fund unanimously approved

Elizabeth proposes moving \$59,000 (3 months operating costs) into the Operating Reserve Fund

Joe made a motion to move \$59,000 into the Operating Reserve Fund

Seconded by Debbie

Moving \$59,000 into the Operating Reserve Fund unanimously approved

Elizabeth proposes moving the remainder of the surplus into the Capital Reserve Fund

Elizabeth made a motion to move \$20,959.23

Seconded by Debbie

Moving \$20,959.23 into the Capital Reserve Fund unanimously approved

SAFETY COMMITTEE: (Joe)

Safety policy update - updated policy emailed to Board for Board review and approval.

Joe made the motion to approve the 2024 Safe Sport Policy

Seconded Roelof

2024 Safe Sport Policy universally accepted

Safety committee would like to ask the Club designate one or two of the launches to only be used as safety launches to be used at junior regattas. The practicality might be hard, if launches break down what happens if a coach jumps into a “safety launch”, does it then become necessary for the driver to have a commercial boat license. This recommendation is to manage our risk at a junior race, where we need more launches on the water and we do not have enough launch drivers with commercial boat licenses.

Joe made the motion to designate two launches to be used not by paid coaches but by volunteers at junior regattas and unpaid volunteers

Carin reported that the junior programs have 6 coaches on the water at one time so we cannot designate two launches away from the coaches.

The motion has been tabled until more research can be done into how many coaching/commercial launches we need, and how many volunteer boat drivers we need at races, and how to manage risk to have people without commercial boat licenses driving the launches.

A boat becomes commercial when someone who is a paid coach drives it. The boat inspection does not make the boat commercial, the use for paid programming makes the boat commercial.

PROGRAM UPDATES

JUNIORS (Carin)

All of the junior programs are over subscribed, which shows there is a need for the junior programs. The junior racing schedule is set, the race course schedule has been sent to the Dartmouth and Hanover High coaches so that everyone is aware of the races and practices on the course (the course is Wilson's Landing to Kendal).

Fundraising - big push to increase donations to the Jasmine Rogers Scholarship Fund, which is a junior scholarship fund. Two donors have agreed to do a match to the Jasmine Rogers Scholarship Fund, Carin will send out an email to the membership once she has details. Jane McLaughlin will do another match to the UVRF and Friends Prouty Team, she will match up to \$50,000 to UVRF juniors and up to \$60,000 to NCCC.

Cardigan Mountain School has a new rowing program. Carin has reached out to them to do a joint practice with the UVRF middle school program once they are up and running.

Memorandum of Understanding UVRF-Leb Crew - shared by Carin with the Board to remind everyone that we have an agreement between the juniors and the rest of the Club. There is a spreadsheet of all equipment, details of who bought what equipment and what percentage each piece of equipment is owned by UVRF and by the juniors, and details who has priority of use.

Lebanon Crew is the original name of the UVRF Juniors, which started as a spring only program. The name morphed to UVRF Juniors over time as the membership changed to encompass many other school districts in addition to Lebanon, and we now offer junior programs in the summer and fall.

CRew: (Susan, Becky Luce, Kate Devine, And Morse)

CRew was started in 2019 with four cancer survivors wanting to try rowing. The program is free to the participants, UVRF is committed to continue to support CRew as a free program. The programs offered are erging by Zoom, tanks and on the water.

And, Becky and Kate spoke about her experiences with CRew and the positive impact it has had on their lives. The request from the CRew members present was that they get confirmation that the Board continues to support the program.

Marcie clarified that the Board fully supports keeping the CRew program free to participants and has voted unanimously at previous Board meetings to keep the program free to participants.

Roelof made a motion that membership of CRew is free to CRew participants
Seconded Dylan

Board unanimously approved there will be no charge to CRew participants to participate in the programs

Susan will email a presentation about CRew to the Board.

Motion to adjourn - Peter

Seconded - Susan

Meeting Adjourned 7.41pm