Board of Directors Meeting
Monday, February 5th, 2024
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Peter Swanson, Kathy Harvard, Marcia Jacobs, Susan Brighton, Tom Griggs, Debbie Hannam, Doug Calvey

Regrets: Dan Ruml, Dylan Mroszczyk-McDonald, Joe Paduda

By Zoom: Martha Beatie, Roelof Verstig, Elizabeth Glenshaw

Guest In Person: Rowan Carroll (minutes), Mickey Elsberg, Margie Elsberg

Marcie called the meeting to order 5.47pm

Debbie - moved to approve January minutes
Susan - seconded approving January minutes
Unanimously approved

GROUND RULES FOR BOARD MEETINGS:
Marcie will email out the ground rules for Board meetings to the Board after the meeting.

NOMINATION FOR VP:
Susan nominated Kathy Harvard to be the VP for UVRF.
This nomination was unanimously approved by the Board.
Welcome Kathy as our Vice President!

PRESIDENT UPDATE:

News Letter:
Margie will continue writing the news letter, please send any possible contents directly to Margie.

Training through USRowing: Online training is available to three people each month as part of our USRowing membership, if you would like to participate let Marcie know and she will arrange this.

COVID policy:
Proposed COVID policy was emailed to the Board in the meeting agenda
Debbie made motion to accept COVID policy for 2024
Tom seconded approval of COVID policy
unanimously approved

Committees:
UVRF has many committees, it would be good to combine where appropriate, and get member participation to avoid the committees being a burden to the Board members

COMMITTEE UPDATES:

SAFETY COMMITTEE:

Mickey will stay on as head of the Safety Committee.
Committee members are: Mickey, Carin Reynolds, Erika Dade, Joe and Tom

Safe Sport: all Board members, coaches and anyone who is in a program where they have contact with a minor more than 5 times in a 12 month period need to be up to date with their Safe Sport requirement.
Members who do not have any substantive interaction with minors do not have to do Safe Sport training, although UVRF recommends that everyone reads our Safe Sport policy which we will have posted on the website.
The Safety Committee is in the process of updating the UVRF Safe Sport policy and will post the 2024 policy once it is approved by the Board.

Safe Sport tracking highlights the need for a compliance officer to check members have all necessary components for membership - waiver, Safe Sport, swim test, USRowing membership, etc - Erika can run a report to check compliance but we need to have a way to follow up with the members to ensure compliance.

Work needed moving forward is to find comprehensive way of tracking these requirements and a compliance officer to follow up with members missing items - the Safety Committee and Programming Committee are keeping this on their agenda and will continue to work on this issue.

Mickey requested approval to purchase PDF/flotation devices.
Debbie - motion to approve up to $1500 to purchase PDF/flotation devices
Tom - seconded motion
Unanimously approved

PROGRAMMING (Martha and Susan)

Martha is working on updating the calendar for programs and regattas with coaches and will post on website when complete.
Martha is working on recruiting new coaches and has three possible new coaches in addition to our existing coaches.

Roelof is running a study group for new coaches to get the NH commercial boat license. He emailed the listserv to encourage participation and will start the group in the next month or so.

VEW - covered their costs and have been popular.
Tanks - start in February - two sessions, first one is coached by Linda 6-7am, second one is un-coached 7-8am. Programs will be on our website soon and Rowan will send email to listserv advertising them as soon as they are ready for signing up.

LONG RANGE PLANNING (Roelof)

UVRF Vision document was sent to Kendal Board asking to extend our agreement with the town and with Kendal regarding our use of Kendal Riverfront Park.

After careful consideration Kendal has decided that they are not able to extend the license with us or to enter a three way agreement with the town. The Kendal Board is willing to reopen discussion in the future, but now is not the right time for them. They like the current UVRF operation at Kendal Riverfront Park and are committed to working collaboratively with UVRF, but no changes at present.

This information should be shared with the membership in a positive way, expressing our gratitude to Kendal for allowing us to run UVRF from their beautiful location which gives us all so much joy. Roelof and Marcie are writing a letter to go out to the listserv explaining where we are at present with our relationships with Kendal, the town of Hanover and the neighbors.

FINANCE: (Elizabeth)

Elizabeth discussed the P&L and fundraising reports that she emailed to the Board earlier today.

The Finance Committee met earlier in the month and will continue to meet monthly. Proposal is for Elizabeth to present short monthly updates and a longer quarterly deep dive into the finances at the Board meetings.

TOP THREE THINGS TO ACCOMPLISH IN NEXT 1-3 YEARS (Marcia)
Board members and meeting guests wrote out their top 3 goals for next 1-3 years. Marcie will create a presentation with the results for future discussion.

Motion to adjourn - Debbie
Seconded - Doug

Meeting Adjourned 7.25pm