

Board of Directors Meeting
Monday, January 8th, 2024
Coldwell Banker Lifestyles, 8 West Wheelock St, Hanover NH
Meeting Minutes

Present: Dan Ruml, Peter Swanson, Kathy Harvard, Marcia Jacobs, Susan Brighton, Martha Beatie, Tom Griggs, Dylan Mroszczyk-McDonald, Debbie Hannam, Elizabeth Glenshaw, Roelof Verstig

By Zoom: Doug Calvey, Joe Paduda

Guest In Person: Rowan Carroll (minutes)

Guest By Zoom: Paula Rugg, Erika Dade, And Morse, Kate Devine (arrived 6.25pm)

Dan called the meeting to order 5.45pm

Marcia - moved to approve December minutes

Kathy - seconded approving December minutes

Unanimously approved

INTRODUCTION OF BOARD MEMBERS

All Board members and guests introduced themselves.

NOMINATING COMMITTEE

Election of new officers

President - Marcia Jacobs

Vice President - the nominating committee will define the role and recruit a vice president this coming month

Secretary - Susan Brighton

Treasurer - Elizabeth Glenshaw

Martha nominated the new officers, Dan Ruml seconded the nominations, unanimously approved

The executive committee is made up of the officers. The executive committee will start meeting up as necessary in addition to monthly Board meetings.

Debbie Hannam has volunteered to be a co-vice-president with another current Board member.

YEAR AHEAD:

Meetings Dates first monday of each month apart from September which will be September 9th due to Labor Day.

Conflict of Interest Forms all Board members need to sign the conflict of interest forms, Susan will scan them and store them on the UVRF Google Drive in a 2024 folder. Erika will create a new folder for 2024 and invite the new Board members to the drive.

Volunteer Hours 2023

Marcia will send an email to the Listserv to get 2023 volunteer hours from the membership. All Board members need to send volunteer hours to Marcia to record with the State. Marcia will send email to Board members to remind them to send volunteer hours in.

Board Documents in Google Drive

All documents need to be updated in the UVRF Shared Drive - the Programming Committee will update the Board members. Other documents all need updating including asset list, volunteer list, Board roles, insurance needs. Marcia will go through the documents and share documents with the Board that need updating prior to the February meeting.

Committees

The membership of each committee need to be determined, and once complete we will put the committees and members of each committee on the website. We will open the committees up to members and encourage non Board members to

volunteer for committees. The nominating committee will update the committee lists and who is part of each committee in the UVRF Drive. Martha will send an email to the Board with all committees, the chair of each committee, and membership of each committee.

COMMITTEE UPDATES:

PROGRAMMING (Martha)

Dartmouth is allowing use of tanks this winter, the same programs will be offered as last year. Martha is reaching out to coaches to fill the coaching spots. The Virtual Erg Workouts will run in the winter, they will start on Monday with Ala and Tyler coaching.

Martha has recruited a strong programming committee and is working on programs for 2024. The limiting factor to programs is still the lack of coaches. Chuck is going to coach Spring, Fall and possibly Summer, Ala will coach Summer but cannot coach Spring and Fall.

CREW (Susan)

CREW is a free program for cancer survivors. The program is both on the water in spring/summer/fall and on ergs in the winter. CREW members pay their membership to USRowing, but do not pay a UVRF membership fee. The question has come up as to whether there should be a payment towards membership to UVRF. We, the Board, could fundraise to cover the CREW UVRF membership cost, the goal is not ask the CREW rowers to cover the membership fee, but to work out a way to get the costs covered in either grants or fundraising. Elizabeth will look into the actual costs to see what the fixed costs of the program are. Susan will look into how many CREW members there are, and how many there are that actually go out on the water rather than just participate off the water.

The Board has unanimously agreed to support the CREW program, and continues to do so.

FINANCE: (Elizabeth)

Elizabeth emailed the Year End 2023 Balance Sheet and P&L.

Discussion of P&L statement and year end balance sheet, there is one additional Regatta Central report to be added, but it is not expected to change the reports significantly.

BOARD RETREAT (Marcia)

Susan will send a doodle poll to the Board to find a date for the Board Retreat.

What is the goal of the retreat?

The retreat should be focussed on the Big Picture Vision of the club, the growth of UVRF, the model of the club management. The Visioning project has given us a pathway to work out the Vision of the club, we can then work out the strategy to get there.

Heather looked at the details of the Visioning project and has made suggestions to move forward. This email from Heather will be forwarded to the Board tonight.

Marcia will reach out to Lizann to find out the results of the 2023 retreat and decide whether the Retreat should be moderated by Lizann or not.

The Retreat time and date, agenda and moderator will be presented by Marcia to the Board in February.

Motion to adjourn - Roelof

Seconded - Kathy

Meeting Adjourned 7.27pm