UVRF Board Meeting

April 17, 2023 - Zoom

Present: Dan Ruml, president; Margie Elsberg, vice president; Elizabeth Glenshaw, Treasurer; Liz Marshal, immediate past president; Marcie Jacobs, Doug Calvey, Kathy Harvard, Peter Swanson, Martha Beattie; Roelof Versteeg.

Call to order: Dan began the meeting at 5:47 pm.

1) **Approval of April 3 meeting minutes:** Correction: Add Roelof's name to the list of those who were present. Minutes were approved as corrected.

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2) Committee Reports

Human Resources: (Margie)

Paul Gross needs names, addresses, I-9 and W4 forms for all employees (coaches, Masters program coxswains, dock monitors, bookkeeper). Remind juniors to cash paychecks which arrive by mail.

CReW: Dan is putting names on new CReW boats.

Safety (Mickey):

SafeSport: All but three Board members are SafeSport certified.

Launch safety: Launches no longer need stickers with the coaches' cell phone numbers because coaches carry walkie talkies and cell phones. Safety Committee are deciding whether to equip with reminders to wear kill switch lanyards and follow safe fuel procedures. Those who drive launches more than 10 times a year must be certified by New Hampshire.

Kippie Kits (life jackets, first aid kits, kill switch lanyards, etc.) are being checked regularly. Kits will soon be closed with breakable seals so it will be clear that they are complete.

Cold water safety: Safety Committee and local media have been alerting boaters of early season cold water dangers, including on our website, in list-serve emails, and in the April newsletter.

Finance (Elizabeth):

Financial Reports: 2022 financials will be closed out this week. Elizabeth will put balance sheet, P&L, and donation reports in a new format for Finance Committee and Board review.

Donations are hard to track because they arrive in three ways: from Regatta Central, in the form of checks sent by mail, and from PayPal. While convenient for donors, it's a bookkeeping burden.

Scholarships: Carin makes scholarship decisions for Juniors—up to 100% of fees—drawing from the Jasmine Rogers fund. The Board agreed that the president and treasurer should consider Masters scholarship requests—for half the cost of programs—after applicants fill out the website form. Financial information is not required, only a request. Those who approve scholarships must submit reports of grants to the bookkeeper.

Communications (Margie):

Newsletter: In addition to list-serve distribution, Roelof will post newsletters on the website. The Mid-May newsletter should note that scholarships are available and should notify club boat single rowers of a cleaning station that will be maintained by Dock Monitors. (See New Business)

Club e-mail: Liz asked that at the May meeting, the Board consider approving replacement of our single e-mail address (uppervalleyrc@gmail.com) with topic-specific addresses. For instance: president@uvrf.org; finance@uvrf.org; scholarships@uvrf.org; website@uvrf.org; programs@uvrf.org; safety@uvrf.org; juniors@uvrf.org; CReW@uvrf.org; repair@uvrf.org; etc.

Programming (Martha):

Spring Programs: Many programs are on-line. Martha appreciates the work Erika is doing to maintain and track programs and registrations on the website.

Sculling: There are three new sculling clinic levels for Juniors. Martha is looking for coaches for adults who want to learn to scull and improve sculling skills.

Novice Sweep: No coach yet for novice sweep or evening sweep programs.

Dartmouth House Crew: Activity has exploded—57 grad students are rowing in the tanks and will soon start rowing in the afternoon on the water.

Boat storage request: The Dartmouth House Crew, a UVRF program, wants to store two eights and oars at Kendal, cost-free. The high-quality equipment would be used by the House Crew during its 5-week season, then would be available for UVRF masters. There is space for two more eights on the plateau. Dan favors a one-year agreement; the Board generally agreed that Martha should continue negotiations.

Kendal (Dan): There will be room for two more singles racks on the new bases under our racks.

3) New Business

Dock Monitor Cleaning Station (Margie): The Board approved Martha's suggestion that Dock Monitors maintain a cleaning station (slings, a bucket of water & towels) and direct those who row club singles and doubles to clean their boats. In addition, Dock Monitors should tell club boat rowers to note equipment repair and maintenance needs on a new white board on the trailer.

Questionnaire (Liz): The member questionnaire that Liz has created will be sent to members after the coming season, perhaps during the winter.

Norwich UVRF property (Dan): A member wants to know if a dock and rack/s can be installed on the club's property so members may store and launch private boats on the site. The Board agreed not to pursue the idea, noting that there is a public boat launch (though no dock) by the Iron Bridge.

Retrieval from winter storage (Dan): Late-April or early May date/s will be designated after installation of the new Kendal racks and pads when private boats may be retrieved from Josh Lewis's barn for transfer to Kendal.

Work day (Liz): Liz said April 30 will likely be the day when we install the Fuller Dock.

Adjournment: 7:24 pm.

Respectfully submitted,
Margie Elsberg