



Upper Valley Rowing Foundation
Board of Directors (Zoom) Meeting Minutes
August 30, 2021 – 5:45 pm (“September” meeting)

Present: Liz Marshall, president; Elizabeth Glenshaw, vice president; Dan Ruml, treasurer; Margie Elsberg, secretary; Linda Muri, Director of Rowing; Mickey Elsberg, Martha Beattie, Peter Swanson, Jenny Lynn, Terry Harwood, Roelof Versteeg, Beata Randall, Nancy LaRocque.

Unable to attend: Carin Reynolds, Michael Stafford

Call to Order: Liz called the meeting to order at 5:47 pm.

Approval of August 2, 2021, meeting minutes: Martha asked for clarity on the number of UVRF members, including juniors who are not Leb Crew members, but who are UVRF members. Liz said the membership total (see below under Membership) includes adults, non-Leb Crew juniors, Leb Crew members, CREW members, coaches and coxswains and totals more than 200. ***Terry moved to accept the meeting minutes as amended, Jenny seconded the motion, and the motion passed unanimously.***

Committee Reports

Finance Committee:

Report: Dan said he is waiting for the bank statement and does not have a finance committee report for this meeting. ***(See attached “SnapShot” report emailed by Beata on August 31)***

Roelof asked about the \$64,000 Leb Crew expense. Beata explained that the amount is for the Vespoli singles, listed as an expense that was offset by a donation. Roelof asked why the year-end statement shows a negative expense for Leb Crew. Beata and Dan explained that a transfer of the donation funds will be made next month, which will leave a neutral balance.

Programming Committee:

Big Boats: Martha reported that rowers have been signing up for Chuck’s eights M-W-F at 5:30, and for Ala’s T-Th eights and quads at 6:15. She hopes enrollment will grow.

Linda Muri’s Drop-in sessions: Martha said she’s received lots of good comments on Linda’s Drop-in program, and they expect to schedule more.

Junior Racing: Linda reported that 48 juniors have signed up for this program, including several who are interested in learning to scull. She said 48 was the enrollment goal, which covers the cost of coaches. Linda said she and Chuck are working on racing events and that she has been working with Terry on SafeSport certification and COVID protocols for the Juniors program. She feels SafeSport certification is important for all adults who work with juniors, including parent volunteers.

Season end date: Martha said it is important for the Board to decide at this meeting when club boats must come off the water.

Coxswains: Martha said she is working on finding and training two more coxswains. Tracy Malloy is one candidate.

Kendal:

Boat rack rentals: Dan reported that we have three new boats at Kendal, stored on the trailer. He will alert owners when the trailer will be used in time for them to put boats on slings.

End-of-Season Fees: Liz said the membership fee for anyone joining UVRF on or after September 1 will be \$50; the rack fee will be reduced to \$150 for new move-ins.

Dock monitors: Board members agreed that the club should retain a dock monitor for another month. *Elizabeth moved to continue employing Caleb as a Dock Monitor on weekday mornings through October 1; Jenny seconded the motion; and the motion passed unanimously.*

Slings: Martha (was it Martha?) asked that members be reminded not to put away slings they have not put out. She returned from a row recently and found that her slings had been put away! Linda said she would send out a note.

Oar racks: Dan said he recognizes that the rack for private oars isn't large enough to hold all the oars that belong to Kendal rack renters, but he prefers not to purchase a third rack (a \$1,700 expenditure) when there is a chance that 32 private boats may return to Fuller. Dan suggested that rowers use the vertical oar rack behind the gazebo or store their oars with their boats.

Elizabeth said maybe we won't buy a third oar rack now, but if Fuller doesn't happen next year, it would be a good idea.

Website:

COVID & SafeSport Policies: Liz said Linda pointed out that the COVID protocol policy for Kendal published on the website is stale, and Linda added that the SafeSport link on the website is outdated. Linda is updating the website, including improving the SafeSport policy. This is important, she said, because committee members and parent volunteers who work with juniors should be certified. Liz asked Terry to take over this clean-up.

Fuller:

Liz reported that UVRF rowers will not be able to return to Fuller this fall. Discussions are continuing to determine when and if UVRF can use Fuller over the winter. Roelof said he doesn't think the club should move back to Fuller because Kendal "has been good for the club." He believes that moving some boats to Fuller will split the club. Terry said some rowers have boats that should not be stored outside, but Roelof said he thinks the enthusiasm and energy at Kendal has been good for the club. Liz said this conversation should continue, agreeing that Kendal is working well for new members. Margie asked if there is any possibility of building a boathouse at Kendal, but Dan explained that the agreement between the property owner, the Kendal retirement community, and the Town of Hanover preclude such a plan. Kendal is midway through a 10-year agreement that designates the property as a park operated by Hanover. That agreement may be renewed for a second 10-year period.

Leb Crew: There was no Leb Crew report.

CRew:

Susan said CRew members continue to row on Tuesday and Thursday afternoons and Saturday mornings, and enthusiasm is excellent. CRew will hold an end-of-season celebration on October 2—everyone is invited. Susan and Carin are preparing an erg program for the off-season.

Safety:

Incident report: Terry reported that there was a collision between a private single and Blue Bayou, a club double, on the bend below Kendal. No one was injured and both boats were able to continue rowing, though Blue Bayou was damaged—Dan is making repairs. The rower in the single acknowledged that he was on the wrong side of the river and had not turned around to check for other boats. The rower in the double, who also acknowledged not checking for traffic, had reserved the boat but had not paid the equipment fee for the season.

Follow-up recommendations: Terry asked Liz to send an email to members informing them of the accident and urging rowers to follow the traffic pattern, check for boat traffic often, wear high-visibility clothing and carry a light in fog and low light conditions. Linda said she often sees rowers hugging the New Hampshire shore while going downstream from Kendal.

Membership:

Liz reported that UVRF has 256 members, including CREW & Leb Crew members. Twenty members are new to the club; 48 Juniors participated in the Junior fall racing program.

Old Business

Replacement for League Athletics: Liz said several UVRF members have seen a demo of services offered by ICrew, a management system exclusively for rowing clubs. The group will meet to go over their impressions. Another program, less expensive than League Athletics, is Family ID, a management system that provides services for schools, communities and participant families for all sports. Jenny Lynn said that she has been a parent using Family ID and liked it lots. Neither ICrew nor Family ID have tools for Website interface, so UVRF will have to build our own website if we select one of them. Liz hopes to switch to a new program in the fall so the changeover will be complete by the end of the year.

Progress Report for the Director of Rowing position: Liz acknowledged that all Board meetings should include a DoR report. She said there needs to be a DoR job description based primarily on Linda Muri's input. Liz said she would work on that.

New Business:

Social Committee: Liz said she still feels the club should have a Social Committee and hopes our weather-cancelled end-of-season social event will be re-scheduled. Linda Muri suggested a pot-luck picnic and Roelof volunteered to help organize it.

Season's end: Martha asked the Board to decide when club boats should be off the water. After brief discussion, ***Terry moved that Option A club boats should be available to renters until October 16. Jenny seconded the motion, which passed unanimously.***

Coxswains minimum age: Susan Brighton asked the Board to set a minimum age for club program coxswains. At Linda's suggestion, ***the Board agreed that rising high school sophomores with one season of coxswain experience may serve as coxswains for masters' programs.***

Adjournment

Jenny moved to adjourn the meeting and Terry seconded the motion, which passed unanimously.
The meeting ended at 6:59.

Respectfully submitted,
Margie Elsberg, secretary

Attachment: Finance Committee's Cash Snapshot (submitted to Board by email on 8/31)

Exhibit A: UVRF Snapshot of Cash

	8/30/2021
Total Cash	
Bank Checking:	\$237,348.29
Bank CD:	\$24,845.44
TIAA Bank CD:	\$0.00
Total:	\$262,193.73
Reserves	
Leb Crew	\$68,243.14
Jasmine Rogers	\$5,175.00
CRew	\$8,617.50
Scholarship	\$5,777.85
Equipment	\$11,007.57
Director of Rowing	\$23,845.00
Repair	\$6,757.10
Property	\$31,500.00
Unemployment	\$5,180.12
Total earmarked:	\$166,103.28
Operating Funds:	\$96,090.45